



U.S. Department of Justice

Bureau of Alcohol, Tobacco,
Firearms and Explosives

www.atf.gov

April 29, 2019

REFER TO: 2018-1303

Ms. Emma Best
MuckRock News
Dept. MR 55005
411A
55005-55771654@requests.muckrock.com

Dear Ms. Best:

This responds to your Freedom of Information Act (FOIA) [/Privacy Act] request dated July 30, 2018, and received by the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) on August 6, 2018, in which you requested records concerning the Email System by ATF, procedures and methods for performing searches. Your request has been assigned number 2018-1303. Please refer to this number on any future correspondence.

For your information, this Office assigns incoming requests to one of three tracks: simple, complex, or expedited. Each request is then handled on a first-in, first-out basis in relation to other requests in the same track. Simple requests usually receive a response in approximately one month, whereas complex requests necessarily take longer. At this time, your request has been assigned to the complex track. You may wish to narrow the scope of your request to limit the number of potentially responsive records or agree to an alternative time frame for processing, should records be located; or you may wish to await the completion of our records search to discuss either of these options.

We have determined that you are a "representative of the news media" pursuant to 5 U.S.C. § 552(a)(4)(A)(ii)(II). As such, we are required to assess fees for duplication of responsive records. See 28 C.F.R. § 16.10(c)). You may review the Department of Justice regulations, which establish the fees charged for processing FOIA requests at <http://www.gpo.gov/fdsys/granule/FR-2015-04-03/2015-07772>. If you disagree with this determination, you are welcome to provide any additional information that would demonstrate that you should not be considered a "representative of the news media" requester.

Ms. Emma Best

If you would like to discuss either the track or the fees associated with your request, please contact our FOIA Public Liaisons, Darryl Webb or Zina Kornegay, at (202) 648-7390. You may also discuss any aspect of your request with our FOIA Public Liaisons.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Siple".

Adam C. Siple
Chief, Disclosure Division